

## **Patterson Library Board of Trustees Meeting**

**September 12, 2024**

**Present:** Pres. J. Johnson, J. Caruso, C. Riedesel, J. Spann, C. VandeVelde, T. Roets, S. Rudnicki, B. Kittle, C. Thomas, P. Holt, M. Rubin, K. Richmond

Director, M. Hegna, guest, Valerie Thomas

Attending by Zoom: L. Schofield

**Absent:** L. Dunn

Pres. J. Johnson called the meeting to order at 6:55, welcoming Valerie Thomas to introduce herself to board as new hire for children's program. Valerie expressed her deep gratitude for the opportunity to work at Patterson, her love of the library, and her excitement to begin.

**Minutes:** T. Roets moved the minutes for July meeting be accepted as received, second by C. VandeVelde

**Treasurer report.** T. Roets reported in addition to the printout

- Decision to reduce draw from endowment to \$40,000
- Endowment is up about \$300,000
- Income from fundraising is higher
- Our portion for computer wiring will be \$6000

**Library Directors Report** M. Hegna report received plus additional information

- Very pleased with the addition of Valerie Thomas to staff, fitting in well
- Discussion of homeless population and protection of Patterson property
- Discussion of construction grant, we now qualify for 90/10
- Summer program outstanding participation and attendance
- Cemetery Tours - September 20 & 21
- Thank you to Book Sale and Auction Comm. members

## **Committee Reports**

**Fundraising Comm** J. Spann provided a synopsis of Auction/Chicken Dinner event. Discussion regarding what went well and suggestions on how we can be better.

**Building & Grounds** S. Rudnicki

1. Carpeting check to Pucci 9/13, should take another 4-6 weeks
2. Quote for sanding & refinishing about \$9000. Hoping to get a second bid.  
Other options
3. Elevator phone discussion, not resolved
4. R.E. Kelly still hasn't started but hoping to be here soon.

## **Unfinished Business**

### **Quick Books**

Kelly Dawson will be providing workshops on Quick Books for \$1800,

- other services available include grant writing.

**Branding/marketing-** we now have 4 proposals and they will be shared at the next meeting.

**Personnel approval** - moved by J. Caruso to approve the hiring of V. Thomas at \$17/hr for 35-40 hours per week, second by M. Rubin. Approved

### **New Business**

1. **Local History Policy** J. Caruso proposed accepting local history policy as received, second by T. Roets, approved.
2. **Harder Room** discussion of old newspapers, particularly Westfield Republicans, stored in the Harter room. M..Hegna looking for direction and permission from Board. C. Riedesel moved that anything newer than 2000 already stored on flash drives may be disposed of, and going forward after flash drive records are received. Second by J. Spann, approved.
3. **J. Jones Estate** Motion by T. Roets to accept \$75,000, second by P. Holt, approved. J. Johnson proceeding after council from system attorney.

### **Assurances for State Aid for Library Construction Program (FY2024-2025)**

M. Hegna read aloud the terms of the new construction grant for Board acceptance.

### **Comments:**

S. Rudnicki shared that we have many visitors wandering into our library and he has given several tours. Suggested that this could be a perfect volunteer opportunity for a tour guide, or perhaps a self-guided, narrated tour developed by someone at the library.

J. Spann proposed that the thank-you video from the auction be posted to the library FB page.

Meeting was adjourned @ 8:45 PM.