

Programming Policy

Approved by the Patterson Library Board of Trustees on 11/14/2024

Responsibility for library program development is vested in the Library Director, and such members of the staff whose job descriptions include program responsibilities. Library programs may utilize volunteers and may be developed cooperatively with outside groups, governmental units, community organizations, and individuals. A program is any presentation given in or out of the Library (in person or by technological means) by a Library staff member or other presenter and sponsored by the Library, the Patterson Society, or a partnership including the Library.

Library programs support the Patterson Library mission and Long-Range Plan. They are planned in advance to meet staffing and publicity deadlines. Library programs may require registration. Limits on the number of people able to attend may be necessary due to facility, program, performer limitations or other requirements pertaining to safety.

Library programs are funded in part by the operating budget with additional support from Patterson Society fundraising activities, grants, endowments, and partnerships.

No individual or organization who presents a program at the library will be permitted to sell their product or services during their presentation or during their time at the library (with the exception of authors who come to speak about their books or performers who have recordings of their music.) Patterson Library requires a contract to be executed by program presenters.

Organizations or business affiliation of presenters or co-sponsoring agencies will be used by the Library in promoting programs. This does not constitute endorsement.

Acknowledgement:

Kent District Library <https://kdl.org> Accessed Sept. 2024

<https://kdl.org/wp-content/uploads/sites/88/2024/08/KDL-Policy-Manual.pdf>