

# PATTERSON TRUSTEE MEETING

## JANUARY 8, 2026

Attendance: S. Rudnicki, B. Kittle, J. Spann, T. Roets, C. Thomas, J. Caruso, C. Riedesel, K. Richmond, J. Johnson, M. Hegna, L. Schofield

Absent: P. Holt, L. Dunn

Call to Order: President Steve Rudnicki called the meeting to order at 7:01pm.

Public Expression: Introduction of new page, Kim White

Minutes approval: November minutes approved and filed

Library Director's Report: M. Hegna reviewed her report

Administrative News: Strategic planning workshop will be on Monday, January 19 from 10-4

CCLS will be ending out of system Interlibrary Loan Services effective this month

Facility News: NYS Construction Grant for 2025 has been approved. Grant was for electrical distribution and emergency lighting improvements, fire alarm system replacement, push button A.D.A bathroom access, and double pane glass storefront upgrade in the addition entrance

JMI plans to be here next week to work on cabinet heater replacements.

Staffing News: Mikaela Wilson resigned as the part-time youth page. Kim White has taken the position.

Programming News: Youth Services: Christmas in the Village drew about 600 people. Adult Services: CCHS is planning a lecture series collaboration with the Chautauqua County Historical Society

Fundraising News: Patterson Society mailing was sent to 93 households. We have had 49 donation responses totaling \$12,955. J. Spann suggested forming a small committee next year to identify new community members to send mailings to.

### Committee Reports:

1. Finance Committee: T. Roets reported

-Both the operating and money market funds are sufficient

-The money market fund has \$70,000 earmarked for heating upgrades

-\$358,000 was added to the Charles Schwab account

- \$75,000 was added to the Dieffenbach Kappler fund. Around \$5,000 a year can be utilized from that fund for children's program.

- Over \$300,000 in capital gifts were received

## 2. Building and Grounds: S. Rudnicki reported

- UV film was put on windows in north archive room, first and second floor stacks, Megan's office, and computer reference room. More film will be purchased to complete the main reading room and downstairs.

- The Hands will repair the Octagon Gallery walls and refinish the floor at the end of 2026. Need to find a way to keep the odor down, possibly a commercial air purifier

- T. Roets has almost finished replacing the can lights downstairs and in the addition entrance with new LED flush mount lights

- Contractors need to be hired for the entrance window and electrical work now that the grant has been approved

- No word on the NY Forward Grant

- A 12' artificial Christmas tree was donated.

- Need to find a contractor to install snow clips for the roof over the front steps.

**Unfinished Business:** Jones Estate Receipt and Release- money has been deposited after approval by the Executive Committee. K. Richmond made the motion to approve the signing of the receipt and release. J. Spann seconded. All in favor

**New Business:** Staff approval- K. Richmond made the motion to approve the resignation of Mikaela Wilson and the hiring of Kim White as the part-time youth page. C. Riedesel seconded. All in favor.

## Public Expression:

B. Kittle requested changing the meeting time from 7 pm to 6 pm. B. Kittle made the motion to change the time. T. Roets seconded. All in favor.

K. Richmond expressed concern about the lack of board member candidates. Discussion of ways in which to find people who would be interested in serving on the board.

Adjourned at 8:01 pm