PATTERSON LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 10, 2026

Attendance: S. Rudnicki, B. Kittle, L. Dunn, P. Holt, C. Thomas, M. Hegna, J. Spann, D. Martin, L. Schofield, C. Riedesel **Attending via Zoom**: J. Johnson, A. Vilardo **Absent:** T. Roets

1. Call to Order: S. Rudnicki called the meeting to order at 6:00 pm

2. Public Expression: none

3. July 2026 Minutes: filed and recorded

4. Library Director's Report: M. Hegna reported

-The library's current strategic plan is active through 2027. Initial preparation for the next round of strategic planning will begin soon.
-Summer reading program was well attended with 180 participants that logged 136,220 minutes of reading.
-The library will be transitioning to a new payroll processing company; from Paychex to ADP.
-Following a request from S. Rudnicki, M. Hegna contacted Chautauqua Opportunities to obtain a "Safe Place" sign for the building. Volunteers from Chautauqua Opportunities will visit the library to provide straightforward training and resources.
-J. Hogenboom and M. Hegna will meet with CCLS staff on Sept. 11 to discuss cataloging protocols.
-All Ralph C. Wilson, Jr. Foundation Rural Library Grant computers have been installed.
-Sandra Hurd and Joel Potash donated $20,000 toward the reprinting of Patterson Library's WW1 poster catalog and preservation of the collection. M. Hegna is obtaining quotes for re-matting and preservation work.
-CCLS 2026 NYS Library Construction funding request was not accepted due to an unusually high volume of competing requests.
-Some NYS Construction Grants are close to completion. An amendment request is being filed for cost changes with the Building Preservation/Kitchenette project.
-The heating upgrades project should be completed soon.

5. Treasurer's Report: P. Holt presented the report

-Operating Fund- received town and village payments in August
-Total assets is at $6.7 million.
-Fundraising revenue was projected at $20,000 but is currently at $40,387.49
-General expenses are in line with expectations

6. Committee Reports

i. Finance Committee- see Treasurer's Report

ii. Building & Grounds Committee: S. Rudnicki presented the report

1. The Hands began cleaning out the closet next to the Gallery. The closet is very damp, so all of the drywall and plaster was removed. A dehumidifier was put in to help with the humidity. The chairs poked a hole in the floor.

2. The Hands trimmed the bushes in front of the building, but ran into a bees nest.

3. JMI is set to begin the rest of the heating system work soon. Steve is hoping to see the owner on Friday.

4. D&H Glass should begin the glass work in the addition since school has started and they are more available.

5. Steve and Tim are meeting with Mark Puckhaber soon to go over what should be done with the electric panel shutoff.

iii. Fundraising Committee- C. Thomas presented

-BOT signed a thank you card for Gwen for all her help with the auction.

-Cemetery tours are scheduled for September 25 and 26.

-The library will have a live animal exhibit inside the library during the Grape and Wine Festival.

-The auction grossed $29,000 and netted $26,729.63

7. Unfinished Business-

-S. Rudnicki brought up the topic of recognizing donors for their gifts. The library does not currently have a written, formalized gift acceptance policy or donor recognition procedure. The Policy Committee will draft a gift acceptance policy, to be included in the January meeting agenda.

8. New Business

i. Approval of 2025 Report to the Community- K. Richmond made a motion to approve. J. Spann seconded. All in favor.

ii. Approval of Personnel Policy amendments- B. Kittle made a motion to approve. C. Thomas seconded. All in favor.

iii. Discussion of Imagination Library Program- B. Kittle made a motion to pursue the Dolly Parton Imagination Library. L. Dunn seconded. All in favor.

9. Public Expression

10. Adjournment - S. Rudnicki adjourned the meeting at 7:25 pm